

March 18, 2020

The University, Campus directed Skilled Trades managers to maintain minimum staffing on each of the Skilled Trades units which are non-essential during this time of Covid-19. Skilled trades workers who are not working were directed to use a portion of the 128 hours of Administrative Time Off that Janet Napolitano issued in her "Emergency Order". (Executive Order - See attached.) The return to work date is April 6, 2020.

The order stated that: "... When an employee is unable to work because the employee has been directed not to come to the worksite for COVID-19-related reasons and/or the work site has implemented a COVID-19-related remote-work program or is under a shelter in place order and it is not operationally feasible for the employee to work remotely;..."

The Union met briefly with Labor Relations who announced that they had directed staff to take time off per the order. We then called each shop to find out the number of staff working in each shop.

Specifically, most shops have between 1 and 3 employees (depending upon size and need) stationed on a rotating basis to attend to campus emergencies and in a few, all staff were directed to use ATO. Central Plant and the Maintenance Shop is working. The University accommodated employees with childcare and/or other concerns who have requested to use their ATO time. If you are working and have a concern, please contact a Shop Steward or Judith Serlin, Teamster Representative.

All workers at the hospital have been deemed essential employees.

**If you answer "yes" to any of the following, return the following to**

**[Jserlin@teamsters2010.org](mailto:Jserlin@teamsters2010.org)**

1. I would prefer to work if possible. Yes \_\_\_\_\_
2. I would prefer to use leave or other types of time instead of using all my ATO up front. Yes \_\_\_\_\_
3. I would be interested in working at UCI Medical Center if needed. Yes \_\_\_\_\_

**My personal email information is: \_\_\_\_\_.**

Questions/Concerns - Call:

Brian Maloney	949 433 – 6809	<a href="mailto:bmaloney@teamsters2010.org">bmaloney@teamsters2010.org</a>
Kevin Donovan	949 485 – 0718	<a href="mailto:dpirateguy@gmail.com">dpirateguy@gmail.com</a>
Steve Huerta	626 235 – 9791	<a href="mailto:stevahuerta57@gmail.com">stevahuerta57@gmail.com</a>
Eric Kuder	562 397 - 8528	<a href="mailto:kirkhere@aol.com">kirkhere@aol.com</a>
Gabriel Zamora	949 232 - 4028	<a href="mailto:gtvg0316@aol.com">gtvg0316@aol.com</a>

**Judith Serlin**

**Teamsters 2010**

*9900 Flower St.*

*Bellflower, CA 90706*

**310 508 – 2105 (cell)**

**[jserlin@teamsters2010.org](mailto:jserlin@teamsters2010.org)**